



SAFETY GUIDANCE TRAINING FOR VOLUNTEERS

Your role as a volunteer is vital. Here are some supportive steps you can take to help keep everyone safe.

Stay Observant:

- During Mass or meetings, take a moment to look outside the building.
- Watch for unfamiliar individuals who may be lingering, sitting in vehicles, scanning the area, dressed inappropriately for the weather, or appearing anxious, restless, or confused.

Reach Out with Kindness:

- If you notice someone who seems out of place, gently ask if they need assistance or help finding someone.
- Many people genuinely need support, and your kindness can make a difference. Those with harmful intentions often avoid conversation.

Act When Needed:

- If someone refuses to engage or seems suspicious, let others know right away.
- Have someone contact the police.
- Write down details such as the person's appearance, vehicle information, and anything else that may help others or law enforcement.

Your attentiveness and compassion help create a welcoming and safe environment for everyone.

QUICK REFERENCE CHECKLIST



- Observe for unfamiliar or suspicious individuals outside the building.
- Engage kindly with anyone who seems out of place.
- Notify others and contact police if someone refuses to engage or appears suspicious.
- Record and share descriptions of individuals and vehicles as needed.
- Know the location and operation of panic buttons.
- Be able to quickly identify emergency exits for those in attendance during an emergency.
- Follow established safety plans after emergency activation.
- Know and familiarize yourself with location of first aid kits and fire extinguishers.
- If assaultive person or disturbance is outside, lock and barricade doors and have parishioners get down in safest locations possible. If assaultive person is inside, begin exiting parishioners through the safest exits - direct them towards safety and cover areas outside.